



On-line Registration: Frequently Asked Questions

1. Who do I contact to schedule a registration appointment?
Please contact the Registration Office at 717-361-4893 to schedule an appointment. The Registration Office is located in the lower level of the Middle School. Please enter through the GEARS entrance.
2. How do I complete my registration if I do not have access to a computer/internet?
Please contact the Registration Office at 717-361-4893 to schedule an appointment to use a computer located in the Registration Office.
3. Do I need an email account to register my child?
Yes. Once you have created a registration account you will be emailed a validation code in order to continue the on-line registration process.
4. Can I use the on-line registration process to register a child that previously attended Elizabethtown Area School District?
Yes. Elizabethtown Area School District uses an on-line registration process regardless of whether your child is a new student or a returning student.
5. I have a Sapphire account for children already attending EASD. Do I need a separate account for my new student?
Yes. The account created for Online Registration is separate from the Sapphire Parent Account. You will need to create an Online Registration Account in order to use the Online Registration program.

6. What is the age for attending Kindergarten?
As per School Board Policy #201 a child must be 5 years of age on or before September 1st.
7. Can I still register my child using the paper version?
No. Elizabethtown Area School District uses an on-line registration process for enrolling new and returning students.
8. What documents do I bring to the registration appointment?
- Student's Birth Certificate
 - Student's Immunization Record
 - Parent/guardian's proof of residency with the Elizabethtown Area School District
 - Photo ID of parent/guardian
9. Is my child registered for school once I have submitted the on-line registration?
No. Once you have submitted your on-line registration you must contact the Student Registration Office within 48 hours to schedule a registration appointment to complete the registration process and provide the required documentation for registration.