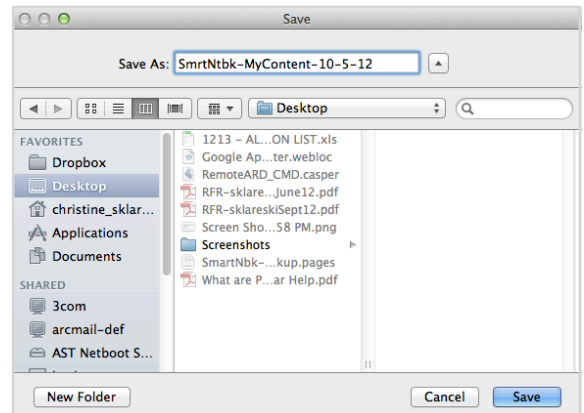
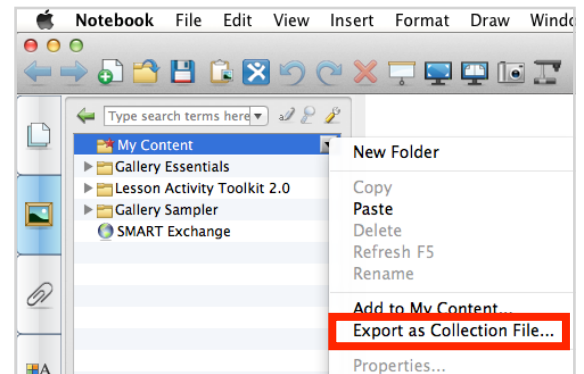


Smart Notebook - My Content Backup

For those teachers who use Smart Notebook software, I recommend that you occasionally backup your “My Content” files in case of computer hard drive problems (failures).

To backup Smart Notebook - My Content files:

1. Launch Smart Notebook
2. Open the Gallery
3. Click on My Content
4. Click on the drop-down arrow to the right of My Content
5. Slide down and click on **Export as Collection File**
6. Name the file and select a save location
7. Click Save



The file will appear in the location that you selected with the following icon:



Move that folder into your server folder with your next backup.

** Should your hard drive die and you need to retrieve your files from your backup, in Smart Notebook, click the down-arrow to the right of My Content, select **Add to My Content**, navigate to where the backup folder is saved, select it and click **Open**. Your files will appear in My Content.