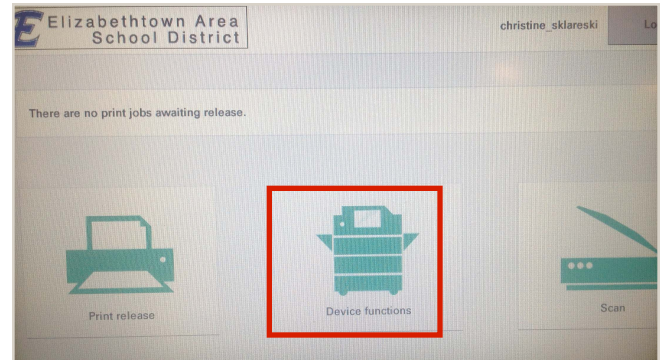


Copying on the Kyocera Copiers

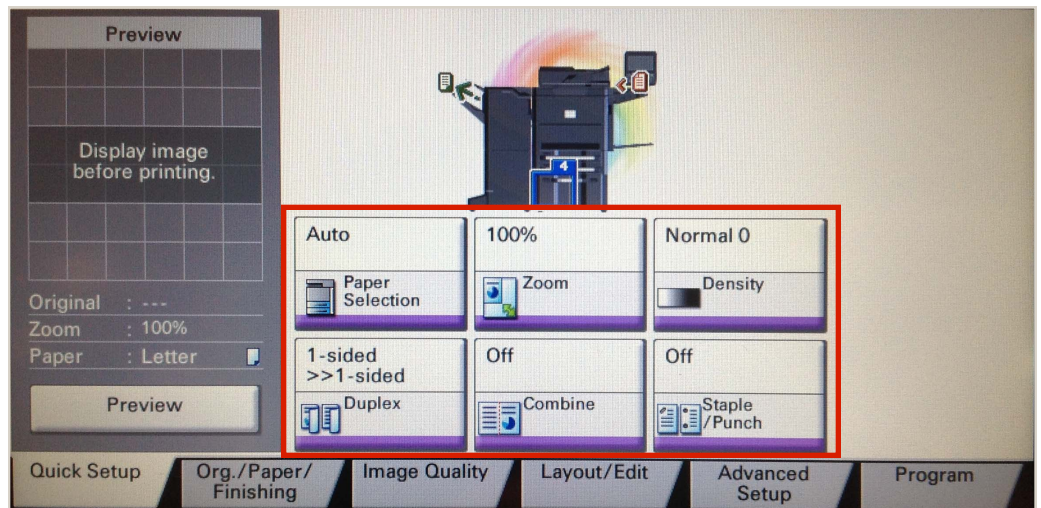
Log in to the copier using either the manual or swipe method. Place the item to copy in the automatic feeder or scan bed.

At the copier home screen, tap **Device Functions**.



The Quick Setup window opens. Using this screen, you may tap any function to edit the respective settings:

- Paper selection
- Zoom
- Density
- Duplex
- Combine
- Staple/Punch



- Use the **number keypad** to specify how many copies you would like made.
- When you are ready to print, press the **green print button** on the attached keypad.
- Press the **Home key** when you are finished copying and then click **Logout** in the top right corner of the screen. To scan or print after copying, you will need to log back in to the copier.

