

Bear Creek PTO Meeting Minutes

Wednesday, September 21, 2016

Call to Order: The meeting was called to order at 6:30pm by Tara Oltmans, Co-President.

In Attendance:

| | | | | |
|---------------|-------------------|----------------|---------------|-----------------|
| Amanda Hulse | Elizabeth Whitney | Beth Williams | Allison Huber | Kristin Johnson |
| Tara Oltmans | Lacey Zimmerman | Kelly Griffith | Erin Mohr | June Shepherd |
| Michelle Rudy | Jill Hoffman | Diana Reigner | Liz Guber | Nika Corwin |
| Dr. Spagnolo | Mr, Mooney | Liz Dattore | | |

Minutes from Previous Meeting: Meeting minutes from May 11th, 2016 were reviewed. June Shepherd made a motion to approve, all in favor.

Treasurer's Report: Not a large amount of activity since May 2016. Budget was reviewed. Balance is high, trying to increase spending. Teachers are already spending the money allotted to them for the 2016/2017 school year from the PTO. June Shepherd made a motion to approve the budget, Alison Huber 2nd. All in favor, budget approved.

Principal/Teacher Report: Dr. Spagnolo is pleased with the way the school year has started. We are starting our 6th year in our school. She appreciates the support from parents and teachers. At recent board meeting the following was discussed: Due to the event from last week, investigation is ongoing. We are thankful for Northwest Regional Police. We look forward to their ongoing partnership. Mrs. Hann and Dr. Spagnolo worked long through the night to make sure our school was safe. Reminder to families: keep contact information up to date. 972 emails were sent, 78% were read. Hope to continue the success of the virtual backpacks.

The school will continue to educate the students to understand the significance of telling someone at school right when this type of situation occurs. Focus on being proactive vs reactive.

Standing Committee Report:

- a. **Assemblies:** Dr. Spagnolo is handling the assemblies with money from a special activities fund. Tara has set up the franklin institute to join us in February. Jaqueline Davies (4/10-4/11) is joining us in the spring and we have a BMX team coming in May or June. 6th grade will be going to the Lancaster Science Factory in December. Ms. Sherk will be setting up an ice

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skating party on March 1st, open for the entire family, skate rental and 2 hours of skating will be covered by the activities fund.

- b. **Bear Creek Bash:** 6th grade bash will be held in January directly following school. On March 31st, we will have the bash for the 4th and 5th graders. The Bash is one of the highlights of the year! Bingo, DJ, Minute to Win It, Wii Jams, Game Room, Pictures, Pizza. Help is needed to assist with pickup and stations. Huge attendance last year! More details to come!
- c. **Book Fair:** June Shepard praised the volunteers for their assistance so far. She enjoyed the Science room, more spacious. Not sure of total as sale is still going on. PTO is purchasing a book (\$7 or less) for each student. We have approximately \$7000 from scholastic that will be used to purchase the books. Monday is the last day for the sale. Our spring Book Fair will be May 1st through the 8th! Set up April 28th.
- d. **Box Tops for Education:** We are two weeks away from final box tops collections for the Rita's reward. One class from each grade will earn a Rita's Party. We would love to include an extra contest maybe during November for the teachers to battle it out. Kids love routing for their teachers and we have had lots of feedback from teachers who like to bring in box tops too!
Labels for education are being discontinued. Although the company is still accepting UPC's for points through this school year, it is the recommendation that we end our participation as of now. At the end of last year, coordinators were notified that the program was winding down, but we were not informed as to how long the labels would be accepted. This summer we submitted all of our labels that were collected last year and also redeemed our total points to close out our account. We had accumulated roughly 30,000 points in the last 5 years which did not amount to much in the way of purchase power, meaning, there was little to choose from with that amount. We used points to get additional stop watched for the PE department for use at Field Day and also marker for the Art Teachers. The recommendation is that we solely focus on encouraging families to collect Box Tops, as we have been doing in the past. There will be a letter sent home alerting parents to our discontinuation of LFE.
- e. **Community Nights**
 - i. **Hoss's:** Tuesday November 8th is our next fundraiser at Hoss's.
 - ii. **Rita's:** No update regarding money raised, but good turnout!
 - iii. **TJ Rockwells:** Fundraiser will be next spring! More information coming closer to date.
 - iv. **Papa John's:** The idea was brought up to have delivery fundraiser with teachers delivering pizzas.

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- f. **Community Service:** Beth Williams is taking over this committee. We provide a food basket at thanksgiving. Notes will come home for donations and assistance. At Christmas, there will be a letter going home asking if help is needed for families. We also give the opportunity to have families provide a small gift for families in need.
- g. **Fundraising**
 - i. **Spirit Wear:** Decent sale this year but a little less than previous years. Scaled down some of the offerings based on what had been ordered in the past and added the blanket this year. Total sales are roughly \$7300. Once we get the bill from Designs we'll know what we actually made for the sale. Orders should be delivered around the week of 10/10. Please note, this is Denise's last year at Bear Creek. Christy K. has a few more years with my son starting at Bear Creek next year; however, is looking for some help for next year (which we start planning in April for the following year). Christy has asked that next year to be her last year of being fully involved with the sale though she will be available to help the next few years and around to answer any questions. We've been selling these bear paw magnets for 6 yrs now. We have about 90 left. There should be enough for next year's sale as we sell around 40 to 50 a year but we'll want to think about what we want to do next with them. Order more, offer them next year as part of the sale, or use them for something else? Possibility of selling the magnets at holiday shoppe.
 - h. **Giant A+:** We are currently at 970 registrations which are up from 958 at the end of last year. Our goal this year is 1000. A flyer will be sent home this week and the program will be promoted at the Book Fair Family Night with a table for signups. We are awaiting confirmation on a contest incentive. The earning period starts Oct.7th.
 - i. **Holiday Shoppe:** 3400 has been spent in preparation for this year's holiday Shoppe. Budget this year is \$10,000, so lots of spending yet to do. 12/7-12/8 are the dates for this year's Shoppe. Assistance with pricing and gift wrapping assistance with the sale are welcomed. Assistance will be needed next year as Michelle Rudy and June Shepard are moving on to the Middle School. The PTO does not make money from the Holiday Shoppe.
 - j. **Movie Nights:** Volunteer will be needed for the movie nights. Movie for both grades will be Angry Birds. Permission slips will be sent home soon. Movies will be held in October and March. Popcorn and candy is provided along with raffle prizes.

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- k. Room Parents:** Room Parent list is due and will be communicated to June Shepard. June will start making phone calls once the list is compiled. Contest was run for the teachers who turned in their parent night sign in sheet, 3 teachers won a gift card. Room parent will be on a Tuesday or Thursday morning, date to be determined.
 - l. Staff Appreciation:** Dates were provided. Every day of Teachers Week there will be a small gift provided along with a lunch on one of the days. A list of teachers will be provided.
 - m. Website:** Ms. Shenk continues to update the website. Great job!!!
 - n. Yearbook:** Contract has been signed. 15-20 people have signed up to assist! \$14 will be the cost this year, no extra options available. Looking forward to a cover contest offered for our 6th graders.
- 2. Continuing Business:** None at this time.
- 3. New Business:** None at this time.
- 4. Adjournment:** Meeting was adjourned at 7:50pm by June Sheppard, Liz Datorre seconded and meeting was adjourned.