

Bear Creek PTO Meeting Minutes for October 22, 2013

- A. **Attendance:** Hether Schlosser, Lori Kolaric, Missy Burkholder, Margaret Williams, Jackie Dehney, Maria Clouser, Tamara Miller, Mary Snyder, Tina Georges, Amy Burkhart, Rena Lehman, Annette Spagnolo, and Jason Kingsborough.
- B. **Call to Order:** Meeting was called to order at 2:35 p.m.
- C. **Approval of Minutes:** Lori Kolaric made a motion to approve the minutes from the September 24, 2013 meeting; Missy Burkholder seconded the motion.
- D. **Treasurer's Report:** Missy Burkholder presented the Treasurer's Report.
- Deposits were made from Book Fair. We made approximately \$1,000 more this year than last year's fall book sale. Therefore, PTO will be able to offer each student money to purchase a book at the spring book fair.
 - Transactions occurred for Box Tops, Teacher Allotments and Wellness Fund.
 - Expenses continue to come in for Holiday Shoppe.
 - Missy explained that Bear Creek did not receive the money from the Moo Money program last year. She has been in contact with a representative and the issue has been resolved. The PTO should receive reimbursement in November.
 - Amy Burkhart made a motion to approve the budget; Maria Clouser seconded the motion.
- E. **Principal's Report:**
- Beginning Monday morning 10/28, electronic sign-ups will be available for parent/teacher conferences scheduled in November. The window to sign up for a conference date/time will be open till 11/8. Anyone that does not have an internet connection at home, may contact their child's homeroom teacher to setup a conference date/time. A letter will be sent home at the end of this week with instructions. Bear Creek website will have a link for conference sign-ups. Families with separated or divorced parents are asked to come together for the same conference, if possible. Computers will be available during conferences for parents to sign up on the Community Portal which allows them access to their child's grades and homework assignments. Parents can also sign up at that time for PTO Manager to receive and access PTO information.
 - Harlem Globetrotters, Handles Franklin, came on October 9th to do an assembly on bullying prevention which was sponsored by Hershey Foods. Everyone enjoyed the assembly and each student will receive a Certificate of Completion with their name on it.
 - Fire drills during lunch time are coming up. A lock down drill will be held in the fall and in the spring. ALICE Training (Alert Lockdown Inform Counter Evacuate) has new concepts that staff has learned regarding intruder alerts.
- F. **Teacher Updates:**
- Nothing to report at this time.
- G. **Standing Committees:**
1. **Assemblies – Celia Domines**
 - Several assembly ideas to be decided on at a later date.
 2. **Bear Creek Bash – Don and Margaret Williams**
 - Confirmed that DJ - Austin Telenko is available for Friday, April 25, 2014.
 3. **Book Fair – Georgann Azzalina and Nicole Snyder**
 - Spring book fair will be Buy 1 Get 1 Free with each student receiving money from the PTO to purchase a book.
 4. **Box Tops for Education – Margaret Williams**
 - Pizza parties were held for top 3 classes. Received a big thank you card from Mrs. Weikel's class.
 - Boys vs. girls contest continues until October 31st.

- Margaret is encouraging everyone to do their online Christmas shopping through the Box Tops website. Each person who sends in a shopping confirmation email with their child will be placed in a drawing for a Holiday Shoppe gift card.
5. **Campbell Soup Labels – Cindy Wivell and Mary Snyder**
 - Mary gave labels to Cindy to send in.
 6. **Community Service – The Giving Tree Program**
 - Letters should be going home tomorrow if you want to contribute a monetary donation or purchase a gift for a child(ren). Parent volunteers needed to wrap boxes and make posters.
 - A school-wide food drive will run in conjunction with the Giving Tree Program.
 - It was discussed implementing a program next school year for military families but to be offered separately from the Giving Tree Program.
 7. **Family Activities – Need chairperson**
 - To be discussed at a future meeting.
 8. **Fundraising – Lori Kolaric/Rena Lehman/Hether Schlosser**
 - R & K Sub fundraiser forms are due this Friday, October 25th.
 9. **Giant A+ Rewards – Rick Hart**
 - Sign-ups will continue through the end of October.
 10. **Holiday Shoppe – Hether Schlosser**
 - To be discussed at a future meeting.
 11. **P.I.E. (Parents in Education) – Need Chairperson**
 - To be discussed at a future meeting.
 12. **PTO Manager – Don Williams**
 - To be discussed at a future meeting.
 13. **Room Parents – June Shepherd**
 - Handbooks have been rewritten.
 - June has room parents for all of 4th grade but needs 3 more for 5th grade and only has half of the room parents for 6th grade teachers. June will work with Hether, Annette and Jason to get the remaining room parents assigned.
 14. **Spirit Wear – Erica Kreiser and Tara McCorkle**
 - Sale begins November 4th. Items will have Bear Creek logo and the new E-town logo.
 15. **Staff Appreciation – Amy Burkhart**
 - On October 29th, the staff will be "treated" to fall snacks to celebrate the end of the first quarter.
 - Amy will be sending out request for donations for upcoming teacher conference dinner in November. The staff dinner will be from 4-6 p.m.
 16. **Website – Barb Shenk**
 - Nothing to report at this time.
 17. **Yearbook – Cathy Donahue**
 - It was discussed whether or not to treat the yearbook as a fundraiser by adding \$1- \$2 to the cost. The feedback from the membership was to keep the yearbooks at cost.

H. **Continuing Business**

1. **Sixth Grade End-of-the-Year Activity**

- Discuss at a future meeting.

2. **Electronic Conference Sign-Up**

- Discussed under Principal's Comments.

I. **New Business**

- Nothing to report at this time.

J. **Adjournment:** A motion was made by Jason Kingsborough to adjourn the meeting; the motion was seconded by Jackie Dehmy. All approved. The meeting was adjourned at 3:30 p.m.

Respectfully submitted,
Maria Clouser