

Bear Creek PTO Meeting Minutes for February 25, 2014

A. **Attendance:** Hether Schlosser, Missy Burkholder, Maria Clouser, Lori Kolaric, Margaret Williams, Cathy Donahue, Mary Snyder, Jason Kingsborough and Annette Spagnolo.

B. **Call to Order:** Meeting was called to order at 2:35 p.m.

C. **Approval of Minutes:** Annette Spagnolo made a motion to approve the minutes from the January 27, 2014 meeting; Lori Kolaric seconded the motion.

D. **Treasurer's Report:**

- Mona's Pretzels profit to date is \$1,968. There are additional deposits to be made.
- Yearbook deposits were made.
- Payment for Spirit Wear was made for back order items.
- Payment made to Darrenkamps for turkey vouchers for The Giving Tree Program.
- Expenses occurred for the Bash, Field Day ribbons, Team Funds for Valentine Parties and Teacher Allotments.
- Lori Kolaric made a motion to approve the budget; Cathy Donahue seconded the motion.

E. **Principal's Report:**

- Online scheduling for parent/teacher conferences begins on February 27. If you cannot find a time on the on-line scheduler to meet with your child's teacher, please contact your child's teacher to schedule a mutually agreed time to meet with him/her. Parent/teacher conferences are not required so unless you feel the need to meet with your child's teacher, you do not need to schedule a conference time.
 - Friday, March 7 is a regular school day because of snow make-up calendar changes.
 - Students should be dressing accordingly for outside cold temperatures.
 - Unscheduled and accidental fire drill occurred in February.
 - PSSAs were pushed back one week (due to snow days) and rescheduled as follows:
 - Reading/Math - March 25, 26, 27 and April 1, 2 and 3
 - Writing (Grade 5 only) - April 9 and 10
 - Science (Grade 4 only) - April 29 and 30
 - State regulation requires physicals for students in 6th grade. There are approximately 110 students who have yet to submit their physical forms. **These students will not be allowed to participate in the Bear Creek Bash if their physical forms are not submitted prior to the Bash.**
 - The staff loved and appreciated the Valentines boxed brownie gift for teacher appreciation.
1. **Assemblies – Celia Dominoes**
 - The school will host The Franklin Institute in April for an Energy assembly.
 - Dr. Spagnolo is also considering another assembly to schedule; possibly a BMX assembly.
 2. **Bear Creek Bash – Don and Margaret Williams**
 - Save-the-date fliers will be going out this week with information about the Bash.
 - More detailed fliers will be going home with the fourth graders since this will be their first experience with the Bash.
 - Online registration only.
 3. **Book Fair – Georgann Azzalina and Nicole Snyder**
 - Nothing to report at this time.
 4. **Box Tops for Education – Margaret Williams**
 - Nothing to report at this time.
 5. **Campbell Soup Labels – Cindy Wivell and Mary Snyder**

- Nothing to report at this time.
- 6. **Community Service – The Giving Tree Program**
 - Nothing to report at this time.
- 7. **Family Activities – Need chairperson**
 - Nothing to report at this time.
- 8. **Fundraising – Lori Kolaric/Rena Lehman/Hether Schlosser**
 - Nothing to report at this time.
- 9. **Giant A+ Rewards – Rick Hart**
 - To date we have the following approximate amounts: \$687 for October; \$1,300 for November; \$663 for December (Rick is working out issue) and \$1,456 for January. If we bring in about \$1,400 in February and March we will be around \$7,000. This total will put us about \$2,000 less than our goal.
 - Rick will be working with a Giant representative to determine why our total for December is incorrect. Rick will update the Board with the details and a resolution to obtain the lost funds.
 - Giant is having a promotion in March. You can receive 5x the points when you buy Kellogg's products during the entire month of March.
- 10. **Holiday Shoppe – Hether Schlosser**
 - Nothing to report at this time.
- 11. **P.I.E. (Parents in Education) – Need Chairperson**
 - Nothing to report at this time.
- 12. **PTO Manager – Don Williams**
 - Nothing to report at this time.
- 13. **Room Parents – June Shepherd**
 - Nothing to report at this time.
- 14. **Spirit Wear – Erica Kreiser and Tara McCorkle**
 - Nothing to report at this time.
- 15. **Staff Appreciation – Amy Burkhart**
 - Amy is planning a nacho bar for the teachers during their conferences scheduled next Thursday from 5:00 to 7:30 p.m. She will be sending out a request for donations.
- 16. **Website – Barb Shenk**
 - Nothing to report at this time.
- 17. **Yearbook – Cathy Donahue**
 - Cathy finished counting the money for the yearbook orders. There were several checks either not signed or written out to Lifetouch instead of to Bear Creek PTO that she is in the process of having corrected.
 - The yearbook process is labor intensive and there are not enough volunteers. Cathy suggested that next year we consider an incentive to families to order their yearbooks online. One idea might be to charge more for the forms that are handed in and use it as a fundraiser. The Middle School Yearbook Advisor indicated that is how they handle their yearbooks and they have 75% who order online.

H. **Continuing Business**

1. Nothing at this time.

I. **New Business**

1. **Sixth Grade End-of-the-Year Activity**

- Hether Schlosser and Annette Spagnolo will discuss options for the celebration. These options will be presented to the 6th grade teachers. Further information will be forthcoming.

J. **Adjournment:** A motion was made by Lori Kolaric to adjourn the meeting; the motion was seconded by Mary Snyder. All approved. The meeting was adjourned at 3:32 p.m.

Respectfully submitted,
Maria Clouser